

## Appendix 5: Feedback form for Observers

Name:				
Organisation:				
Date Panel Meeting observed:				
Declarations of interest stated if appropriate		Yes	No	
I made the following declarations of interest:				
Signed:				
Were you satisfied that the Panel followed the Guidance notes for Assessment Panels?				
Yes		No		
Were you satisfied that the Panel assessed applications in line with the guidance notes provided to applicants?				
Yes		No		
How would you rate the process overall in terms of 'fairness'?				
Poor	Fair	Good	Very Good	Excellent
How would you rate the process overall in terms of ensuring that the information provided by each applicant was properly assessed?				
Poor	Fair	Good	Very Good	Excellent
Please provide any other comments / observations below:				
<p><i>If you have rated any of the above as poor or fair please provide your reasons below;</i></p>				
Do you have any suggestions for how the process could be improved in the future?				

---